

Michael L. Flanagan
National Resource Solutions Inc.
317-738-0232
flanagan@nationalresourcesolutions.com
www.nationalresourcesolutionsinc.com

Title: Environmental Manager

Location: Indianapolis IN metro area

Position Summary: Responsible for administering policies and procedures related to environmental issues. Act as a liaison to federal, state, and local regulatory agencies such as EPA, MSHA, and the OSHA. Work to ensure regulatory compliance with all applicable laws and regulations while allowing company managers and employees to perform their daily functions and to achieve their financial goals and responsibilities. Administer corporate environmental policies. Design and implement internal programs to train company personnel on potential hazards and issues in order to reduce and eliminate environmental incidents and other liability to the Company.

Duties and Responsibilities:

- Maintains a comprehensive working knowledge of emerging environmental trends, legislation, regulation, and industrial processes specific to company operations in assigned areas.
- Prepares environmental applications and reports for Federal, State, and Local regulatory agencies to ensure compliance with permit conditions; and obtains, updates, and maintains plans, permits, and standard operating procedures.
- Provides technical support; interface with regulatory agencies; and ensure adequate recordkeeping.
- Coordinates and administers training programs to ensure personnel have adequate knowledge to comply with environmental permits.
- Provides information such as signs, posters, barriers, and other materials to warn of potential and actual environmental hazards. Make sure managers receive needed technical material and advice to improve environmental goals.
- Inspects and audits company facilities to detect existing and/or potential environmental hazards. Determines corrective or preventive measures where indicated and follows-up to ensure measures have been implemented.
- Investigates complaints and suspected violations. Interview individuals to determine the nature of suspected violations and obtain evidence of violations.
- Prepares reports summarizing requirements and regulations, including enforcement and chain of custody documentation; and informs management of findings.

- Monitors follow-up actions in cases where violations were found, and reviews compliance monitoring reports.
- Obtains and provides oversight and manages environmental consultants.
- Maintains and updates the company's Gensuite program for the assigned sites.
- Represents company at environmental agencies and public hearings involving environmental regulatory, enforcement, and rulemaking matters.
- Act as an advisor to operations management in project planning and associated permits.
- Participate and evaluate due diligence matters with regard to environmental liabilities for business transactions as applicable.
- Monitor and proactively report environmental performance.
- Work closely with Area Safety Manager(s) to ensure a team approach is used to effectively monitor all safety and environmental activities.

Education and experience required:

- Competent in Federal, State, and Local environmental regulations and the regulatory agencies governing the assigned facilities.
- Bachelor's degree in a related field of study is required
- Competent in coaching, teaching, and presenting.
- A minimum of five years of experience in Environmental program management, including permitting, is required.
- Must have a broad knowledge of industry functions and equipment in order to formulate preventative measures and investigatory practices.
- Familiarity with applicable federal, state, and local rules and regulations as required by EPA, OSHA, MSHA, and other regulatory agencies.
- Ability to interact with others and positively influence their behavior in an organized manner while managing multiple daily activities between office and fieldwork.
- Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, and/ or governmental regulations. Ability to write reports, business correspondence, and procedural manuals. Ability to effectively present information to large groups and to respond to questions from groups of managers, clients, customers, and the general public.
- A high degree of reasoning ability and problem-solving skills.
- OSHA training certification is preferred.
- Basic computer knowledge is required. Experience with G-Suite products is preferred. Ability to calculate figures and amounts such as percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.
- Some travel required.